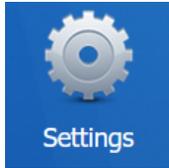




Log into your IPX VOICErouter portal using the link provided by the administrator.

Click on Settings:

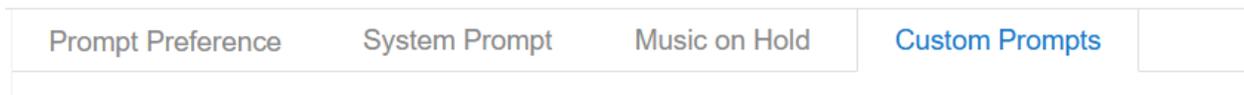


Click on Voice Prompts:



Voice Prompts

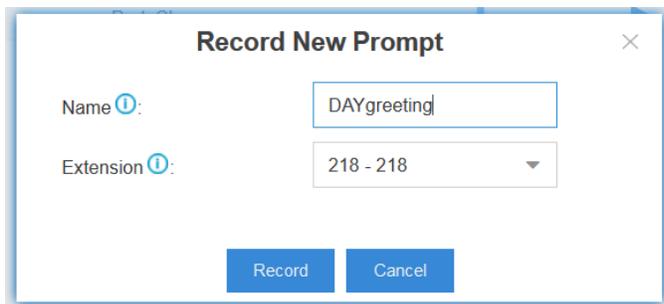
Click on Custom Prompts:



Click on Record New or upload if you have the prompt stored on you computer:



Name the new prompt DO NOT USE SPACES OR SPECIAL CHARACTERS:



Click record. The phone will ring. The system will prompt you to record. When finished press #.

Refresh your screen the new prompt will appear:



<input type="checkbox"/>	nemergencyboxcallback				
<input type="checkbox"/>	Newgreeting				
<input type="checkbox"/>					

Click on Call Features:

**Settings**

- PBX
  - Extensions
  - Trunks
  - Multisite Interconnect
  - Call Control
  - Call Features**
  - Voice Prompts
  - General
  - Auto Recording
  - Emergency Number
- > System
- > Event Center

**IVR** Ring Group

<input type="checkbox"/>	Number	Name
<input type="checkbox"/>	570	NUTEL_DAY
<input type="checkbox"/>	571	NUTEL_NIGHT
<input type="checkbox"/>	572	AfterHrsRoute
<input type="checkbox"/>	573	OperBreakout
<input type="checkbox"/>	574	DAY2
<input type="checkbox"/>	575	Point2Point
<input type="checkbox"/>	576	AllAmericangames

Click the edit button of the IVR you want to change the greeting for:

<input type="checkbox"/>	Number	Name	Dial Extensions	Dial Outbound Routes	Edit	Delete
<input type="checkbox"/>	570	NUTEL_DAY	yes	yes		

Click on the down arrow for the Prompt drop-down box and select the new greeting:

**Edit IVR ( NUTEL\_DAY )**

Basic | Key Press Event

Number:

Name:

Prompt:

Prompt Repeat Count:

Response Timeout (s):

Digit Timeout (s):

Dial Extensions

Dial Branches' Extensions

Dial Outbound Routes

Selected

n002techsupportroute



Click save at the bottom of the screen:

**Edit IVR ( NUTEL\_DAY )**

Basic | Key Press Event

Number: 570

Name: NUTEL\_DAY

Prompt: Newgreeting +

Prompt Repeat Count: 3

Response Timeout (s): 3

Digit Timeout (s): 3

Dial Extensions

Dial Branches' Extensions if Multisite Interconnect is enabled

Dial Outbound Routes

Available Selected

Save Cancel

Click Apply at the top of the screen. You all done!

Settings | Apply

Settings | Call Features

CDR and Recording

Maintenance

Extensions

Trunks

Settings

IVR | Ring Group | Queue | Conference | Pickup Group | Paging/Intercom | More

Add Delete

	Number	Name	Dial Extensions	Dial Outbound Routes	Edit	Delete
<input type="checkbox"/>	570	NUTEL_DAY	yes	yes	<a href="#">Edit</a>	<a href="#">Delete</a>
<input type="checkbox"/>	571	NUTEL_NIGHT	yes	no	<a href="#">Edit</a>	<a href="#">Delete</a>
<input type="checkbox"/>	572	AfterHrsRoute	no	no	<a href="#">Edit</a>	<a href="#">Delete</a>
<input type="checkbox"/>	573	OperBreakout	no	no	<a href="#">Edit</a>	<a href="#">Delete</a>
<input type="checkbox"/>	574	DAY2	yes	no	<a href="#">Edit</a>	<a href="#">Delete</a>
<input type="checkbox"/>	575	Point2Point	yes	no	<a href="#">Edit</a>	<a href="#">Delete</a>
<input type="checkbox"/>	576	AllAmericangames	no	no	<a href="#">Edit</a>	<a href="#">Delete</a>

Go to 1 Go

Displaying 1 - 7 of 7